



PO Box 2936
Vacaville, CA 95696

www.vacavalleyfsc.org

June 2011

Dear Vaca Valley FSC Applicant,

Please find attached the 2011-2012 membership registration packet for your use in applying for membership.

The contents of this year's packet are described below. Please don't feel overwhelmed by the number of documents involved, the Board of Directors is here to help in any way necessary.

1. **Membership Registration Form** - single page membership application.
2. Membership Options & Benefits Comparison Table - informational only.
3. Competitor Support Funds Information & Policy - two pages of information regarding VVFSC's Competitor Support Funds program.
4. **Liability Release** – one of two forms required by USFS.
5. **Medical Consent Form** – the second form required by USFS.
6. **Skater's Fund Policy & Guidelines** – information and guidelines regarding the participation in any fundraiser where the funds raised are allocated to specific skaters based on their, or their representative's, participation in the fundraiser. Bingo and See's Candy sales are two examples of this kind of fundraiser.

Only items #1, #4 and #5 (**bold above**) must be completed and returned with your membership fees in order to apply for membership.

Item #7 (**bold red above**) is optional and need only be included with your returned registration packet if you plan to participate in fundraisers of this nature. This form can be completed and provided to the Skater's Fund Chairperson at any time but must be done prior to participating in these types of fundraisers.

The VVFSC Board sincerely appreciates your desire to become a member for the 2011-2012 skating year and wishes you the best in all your figure skating endeavors.

Sincerely,

A handwritten signature in black ink that reads "Alicia Adema". The signature is written in a cursive, flowing style.

Alicia Adema
President

Vaca Valley Figure Skating Club, Inc.

www.vacavalleyfsc.org

Home Ice: Vacaville Ice Sports, 551 Davis Street, Vacaville, CA 95688

Member: US Figure Skating

Mail To: VVFSC, PO Box 2936, Vacaville, CA 95696

Member: CCIA (Central California Interclub Association)

2011-2012 MEMBERSHIP REGISTRATION FORM

July 1, 2011 through June 30, 2012

Title: Mr. Mrs. Ms. Miss

Date of Birth: _____

Name (please print):

First Name

Middle Initial

Last Name

Address: _____

Phone: (____) _____

Home / Evening

City: _____ State: _____ Zip: _____ - _____

Phone: (____) _____

Cell / Mobile

E-Mail: _____

US Figure Skating #: _____ If transferring, prior home club: _____

U.S. Citizen: Yes No

In case of emergency, contact (name): _____ Phone: (____) _____

2011-2012 Registration Options & Fees (see attached table for explanation of membership levels & benefits):

- Full Member \$120.00
- Additional Family Member..... \$105.00
- First Time Member (Available only to applicant who has never been a member of USFS)\$45.00
- Collegiate Member (Four year membership – see benefits table for eligibility requirements) \$110.00
- Associate Member\$60.00
- Club Coach Member\$60.00
- Non-Skating Member\$40.00
- ½ Year Member – Jan. through June only (\$40 plus \$5 per month or portion thereof) \$____.00
- Special Olympics Member\$30.00

Make check or money order payable to: Vaca Valley FSC

Total fee included: \$ _____

Upon submittal and approval of this membership, I agree to abide and be bound by the Bylaws and Rules of the Vaca Valley Figure Skating Club, Inc. (VVFSC). I understand that the Total Dues are to be submitted with this completed registration form. Any default on my part will result in suspension of Club skating privileges until the overdue balance is paid in full. I further acknowledge that the sport of Figure Skating is an inherently dangerous sport and participants (skaters) assume any and all risk or damage when they are on the ice. Therefore, I agree to hold harmless the Vaca Valley Figure Skating Club, Inc., its directors and officers, session chairpersons and any of its members or guests from any injury or damage resulting from, but not limited to falls, collisions, ice conditions, or any other occurrences during VVFSC sessions, competitions, exhibitions, ice shows and/or events. Signature below of Adult Member or Parent/Guardian of member under 18 years of age, indicates that said party has read and agrees to the above statement.

I have read and understand the Competitor Support Funds Policy of VVFSC as stated on attached pages. Initial: _____

Check here if you **DO NOT** want your photograph used in any club publication or the Club's web page.

Signature: _____

Adult Member or Parent/Guardian of Member under 18 years of age.

Date: _____

<i>VVFSC Membership Options & Benefits Comparison Table</i>						
<i>Membership Options</i>	<i>Description</i>	US Figure Skating Registration	US Figure Skating Skating Magazine Subscription ¹	US Figure Skating Testing & Competition Eligibility	Eligible to receive Competitor Support Funds ²	VVFSC Voting Rights (Only members 18 or older)
Full Member* \$120	Full club membership for one (1) skater.	•	•	•	•	•
Additional Family Member* \$105	Full club membership for one (1) additional skater in the same immediate family.	•		•	•	•
First Time Member* \$45	Full club membership for one (1) skater. Available only to applicant that has never been a member of US Figure Skating. This membership category may only be used once.	•	•	•	•	•
Collegiate Member* \$110 for four years of membership!	Full club membership for one (1) consecutive four (4) year period. This membership option is only available to skaters that are, or will be attending college classes in the same year that this membership is initiated. Skater may only use this option once.	•	•	•	•	•
Associate Member \$60	Membership for a skater whose home club is not VVFSC. Must be a member of another US Figure Skating club.			• ³		
Club Coach Member* \$60	Membership for skating professionals. Required for credentials at qualifying competitions. Includes US Figure Skating Rule Book.	•	•	•		•
Non-Skating Member \$40	Provides US Figure Skating membership to a parent, guardian or other person interested in supporting VVFSC.	•	•			•
½ Year Member \$40 +\$5 per month or portion of.	Available January 1 through June 30 ONLY.	•	•	•		
Special Olympics Member \$30	US Figure Skating membership for physically disabled skaters.	•	•	•		

¹ Each mailing address will only receive one (1) copy of the *Skating* Magazine regardless of how many US Figure Skating registrants reside at that address.

² Please see attached VVFSC Competitor Support Funds Policy page.

³ Associate Members can test at VVFSC test sessions at Full Member prices +\$20 per test for non-dance tests and +\$10 per test for dance tests.

* Full club membership is required for eligibility to serve on the VVFSC Board of Directors. Membership categories marked with an asterisk meet this requirement.

VVFSC COMPETITOR SUPPORT FUNDS POLICY

What are Competitor Support Funds?

Each year at the annual Club banquet, Vaca Valley Figure Skating Club gives money to skaters that have met the eligibility requirements set forth below. These funds are intended to promote a desire within the skater to improve their personal skating ability by participating in US Figure Skating competitions and encourage them to actively participate in Club events and activities. This, in turn, supports and promotes the sport of figure skating.

A. Basic Eligibility Requirements to Receive Competitor Support Funds:

1. Skater must be a full member of Vaca Valley Figure Skating Club in good standing. The following membership categories meet this requirement: *Full Member, Additional Family Member, First Time Member, Collegiate Member.*
2. Skater must have a competitive program.
3. Skater must compete in at least one VVFSC event, either Red, White & Blue Ice or Spring Preview.
4. Each skater (or family/designates) must have completed a minimum total of five (5) certified volunteer hours.

B. Support Program Defined:

1. In April of each membership year, the Board of Directors will determine a maximum “bank” of funds available to each qualifying skater. (The amount of this “bank” is directly related to the funds the club has raised during the membership year through event hosting, major fundraisers, and membership fees.)
2. The amount paid to the qualifying skater from the “bank” is determined by the level of volunteer hours worked by, or on behalf of, the skater. Funds will be paid on a sliding scale as follows:
 - a) Minimum of five (5) certified volunteer hours earns 10% of the “bank” amount.
 - b) Minimum of ten (10) certified volunteer hours earns 25% of the “bank” amount.
 - c) Minimum of fifteen (15) certified volunteer hours earns 50% of the “bank” amount.
 - d) Minimum of twenty (20) certified volunteer hours earns 75% of the “bank” amount.
 - e) Minimum of twenty five (25) certified volunteer hours earns 100% of the “bank” amount.

3. Event Volunteer Hour Documentation and Use

- a) Volunteer hours must be recorded on your individual Volunteer Hours Log at each event to receive credit for hours worked. (The Volunteer Log can be downloaded from the club's web site and blank logs will also be available at each event.)
- b) The Volunteer Hours Log must indicate which member skater the hours are to be credited towards. Volunteer hours can be given, donated, or shared to a skater only by designating the skater for whom one is working on the log.
- c) The volunteer needs to "sign in" with the appropriate committee chair (e.g. Registration, Hospitality, Music, etc.) and is responsible for obtaining the appropriate committee chair's initials on the log at each event.
- d) The completed Volunteer Hours Log must be provided to the event volunteer coordinator prior to leaving the event or by special arrangement with the event volunteer coordinator.
- e) The volunteer coordinator will review and certify each log received within fourteen (14) days of event close. Any questions or discrepancies will be reviewed on an individual basis with the relevant party or parties. Certified volunteer hours will be posted to the club's web site within thirty (30) days of event close.
- f) The Volunteer Hours Log is the responsibility of the skater and lost logs will not be replaced.
- g) It is highly recommended that you keep a copy of the Volunteer Hours Log(s) for your records. These logs are the only way that VVFSC will verify volunteer hours.

C. Extraordinary Achievement Bonus:

1. Skaters who compete at Sectionals, Jr. Nationals or Nationals shall be awarded an additional bonus sum – distinct from the "bank" amount – for their achievements. Such achievements will be recognized as follows:
 - a) Singles Skaters (non-Adult) – Those skaters competing at the Sectionals level shall be awarded one hundred dollars (\$100). This does not apply to Adult Sectionals.
 - b) Singles Skaters – Those skaters competing at the Jr. Nationals, Nationals or Adult Nationals level shall be awarded one hundred dollars (\$100).
 - c) Pairs, Dance and Synchronized Skaters – Those skaters competing at the Jr. Nationals, Nationals or Adult Nationals level shall be awarded one hundred dollars (\$100)
2. The application for Extraordinary Achievement Bonus will be available on the Club's web site by April 1 of each year and is to be submitted by April 20 of each year.

D. Additional Details:

1. Requirements of this policy can only be met while the skater is a current member of VVFSC.
2. Information regarding competitor support may be posted on the VVFSC bulletin board, on the club's web site, or sent via e-mail to the membership.
3. Service on the VVFSC Board of Directors automatically qualifies all skaters in the Board member's immediate family for 100% of "bank" funds provided the other basic eligibility requirements have been met (see "A." above).

These guidelines constitute the Board of Directors approved policy for all member skaters wishing to receive competitor support. The policies are subject to change at any time by vote of the BOD. Availability of funds is not guaranteed. Questions regarding these guidelines should be directed to the VVFSC Board of Directors.

VACA VALLEY FIGURE SKATING CLUB, Inc.

WAIVER & RELEASE OF LIABILITY, ASSUMPTION OF RISK and INDEMNITY AGREEMENT

In consideration of participating in Vaca Valley Figure Skating Club, Inc. activities, I represent that I understand the nature of figure skating activities (“activity”) and that I am qualified, in good health and in proper physical condition to participate in such “activity.” I acknowledge that if I believe event conditions are unsafe, I will immediately discontinue participation in the “activity.”

I fully understand that this “activity” involves risks of serious bodily injury, including permanent disability, paralysis and death, which may be caused by my own actions, or inactions, those of others participating in the “activity,” the conditions in which the “activity” takes place, or the negligence of the “releasees” named below; and that there may be other risks either not known to me or not readily foreseeable at this time; and I fully accept and assume all such risks and all responsibility for losses, costs, and damages I incur as a result of my participation in the “activity.”

I hereby release, discharge, and covenant not to sue the Vaca Valley Figure Skating Club, Inc., US Figure Skating, its directors, officers, administrators, sponsors, volunteers, agents, employees, staff, instructors, trainers, other participants and, if applicable, owners and lessors of premises on which the “activity” takes place (each considered one of the “releasees” herein) from all liability, claims, demands, losses, or damages on my account caused or alleged to be caused in whole or in part by the negligence of the “releasees” or otherwise, including negligent rescue operations; and I further agree that if, despite this release, waiver of liability, and assumption of risk, I, or anyone on my behalf, makes a claim against any of the “releasees”, I will indemnify, save, and hold harmless each of the releasees from any loss, liability, damage, or cost which any may incur as the result of such claim.

The Vaca Valley Figure Skating Club, Inc. has the right, but not the obligation, to provide rules, regulations and/or ice monitors for club “activities”. I hereby acknowledge that the Vaca Valley Figure Skating Club, Inc. shall not be responsible for the supervision of the members at club “activities”.

I, the participant skater 18 years of age or older, or I, the parent/legal guardian, have read this WAIVER & RELEASE OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT, understand that I have given up substantial rights by signing it, and have signed it freely and without any inducement or assurance of any nature, and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid, the balance, notwithstanding, shall continue in full force and effect.

Printed Name of Participant Skater

Signature of Participant (if 18 years or older)

Date

Below must be completed if Participant Skater is under 18 years of age.

Printed Name of Parent/Guardian

Signature of Parent/Guardian

Date

VACA VALLEY FIGURE SKATING CLUB, Inc.

CONSENT FOR MEDICAL ATTENTION OR TREATMENT

I certify that I, the member or I, the parent/guardian of said participant, give my consent to the Vaca Valley Figure Skating Club, Inc. and the facility in/at which the activities are taking place and their staff and to members of the Vaca Valley Figure Skating Club, Inc., their Board of Directors and volunteers to obtain medical care from any licensed physician, hospital or clinic, including transportation and emergency medical services, for myself/ourselves and/or said participant for any injury that could arise from participation in these activities.

Name of 1st Minor Child Member (please print): _____

Name of 2nd Minor Child member (please print): _____

Name of 1st Parent/Guardian (please print): _____

Name of 2st Parent/Guardian (please print): _____

1st Parent/Guardian Signature: _____ Date: _____

2nd Parent/Guardian Signature: _____ Date: _____

Name of 1st Adult Member (please print): _____

1st Adult Member Signature: _____ Date: _____

Name of 2nd Adult Member (please print): _____

2nd Adult Member Signature: _____ Date: _____

In the event of an emergency requiring medical care please contact the following in the order listed:

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

Name: _____ Phone: _____

This Consent for Medical Attention shall be binding and effective for the 2011-2012 membership year of the Vaca Valley Figure Skating Club, Inc.

VACA VALLEY FSC SKATER'S FUND POLICY & GUIDELINES

The purpose of the Vaca Valley Figure Skating Club (VVFSC) Skater's Fund is to allow skating members to earn funds to be used for figure skating related expenses.

Skater must be a current VVFSC Home Club member to participate in Skater's Fund fundraising activities.

When a skater is no longer a Home Club member of VVFSC or does not renew membership in VVFSC, the skater will have 90 days to submit receipts for reimbursement of figure skating related expenses incurred while a current member of VVFSC. Any unused funds move to the Club's general fund 90 days after the date of membership termination. **If a skater chooses to rejoin as a member after the 90 day period, unused funds will NOT be credited back to the skater's individual account.**

Checks will be issued on the 1st of each month. Check request forms must be submitted no later than the 25th of each month and are to include copies of requestor's monthly volunteer sheets. No check requests will be honored that exceed the individual skater's account balance. Check requests are to be mailed to the VVFSC mailing address or delivered to the Club's rink mailbox. Checks will be mailed to the skater at the current address shown on the club membership roster. **Any change to requestor's contact information (phone number, mailing address, e-mail, etc.) is to be promptly provided to the Skater's Fund Chairperson and can be indicated on the check request form.**

Effective October 1, 2010, payment/reimbursement from the Skater's Fund will only be issued to the benefiting skater who has provided their social security number AND for paid expenses only. Proof of paid expenses (copies of receipts, canceled checks, paid invoices, etc.) must be submitted when requesting a check from the fund. The Skater's Fund will no longer issue checks to coaches or vendors. Receipts will not be held for future reimbursements. The appropriate receipts must be submitted with each check request form.

VVFSC will issue a tax form 1099-MISC by January 31 of each year to all skaters receiving funds from this program that meet the IRS requirements as defined in the Federal Tax Code.

If there is any question about a claimed expense, the skater will be contacted by the Skater's Fund Chair. The VVFSC Board of Directors (BOD) has final approval over any reimbursements. Application of these policies is at the discretion of the VVFSC BOD and is subject to change at any time.

I have read the Skater's Fund Policy & Guidelines as stated herein and agree to follow them to the best of my ability. I understand and agree that my participation in the program is not guaranteed by the VVFSC BOD, but merely offered as a benefit of membership, and is subject to change at any time.

Skater's Name: _____

Skater's Social Security #: _____ - _____ - _____ Skater's USFS #: _____

Skater's Signature (if 18 or older): _____ Date: _____

Below to be completed if skater is under 18 years old.

Parent/Guardian's Name (please print): _____

Parent/Guardian's Signature: _____ Date: _____